

QCC AGM MINUTES 2013

Time: 11:10am

Attendance: Melanie Barnes, Donna Wright, Rebecca Cummings, Stephen Robson, Alan Louttit, Jan Louttit, Daryl Ipsen, Kathryn McKay, Alex Webster, Mike Gill, Peter Wright, Stephen Loyd West

Apologies: Vicki Mitchell Taylor, Joanne Collins, Narelle Schneider

1. Minutes of last meeting

3. Correspondence

- Enquiry from Veronica Micallef regarding judges training.
- Judging panel has been notified.

- Letter from Sunshine Coast Cavy Club regarding affiliation rumours.

Most had not heard of these rumours and found them disturbing. Put down to gossip due to misunderstanding of the current membership status of probationary affiliate clubs.

It was decided to define all possible membership status in the constitution and also have it listed on the website.

Correspondence Accepted as read Alex Webster, 2nd Mike Gill

4. Office bearers reports

Presidents report – Stephen Robson

I would like to thank the entire committee for the effort they had put in over the last 12 months, it's really good to see such a great turn out of clubs and response from those clubs who were unable to attend by sending in proxy votes, we need clubs to keep up the interest to help QLD move forward,

I've been disappointed to hear all of the malicious rumours that are being spread at the moment not only about judges but fellow exhibitors, I think that it is time for all clubs and the QCC to look at implementing a Code of conduct to allow us to protect our members and keep this hobby fun.

Report accepted (BCF) 2nd (Bayside)

Secretaries report – Melanie Barnes

Most clubs have paid their affiliation; We are still waiting on payment from BCF. Atherton has merged with Cairns and is no longer operating as a single club. So at present we have 8 Clubs including the 2 probationary Clubs.

A letter was sent to all Clubs asking to fundraise for the National Show. We had a great response with almost all Clubs giving a contribution. Cairns Cavy Club gave the largest donation of \$100 with Capricornia Cavy Club 2nd with \$ 82 raised... good effort from our friends up North. Thank you to all those clubs who helped raise and donate money.

The State Titles was a success, despite some complaints from members regarding the help given on the day. No one can be blamed nor should they be for we are all volunteers doing our best. However I do feel there are not enough willing assistants at such a large show and it seems the administration was left to one or two volunteers. I am disappointed at the lack of volunteers and would suggest we investigate the reasons for this and try to solve the problem now well before next year's show.

The National show organisation is full steam ahead. Entries are starting to trickle in. I have managed to raise \$350 in trophy sponsorship from local businesses as well as free products of Pet litter and Guinea pig pellets for prizes. I am quiet confident that QCC will not suffer any financial burden from Hosting the National if we keep to budget.

Accepted: Alex Webster, 2nd Mike Gill

Treasurers Report - Jan Louttit (find attached)

Treasurers report accepted. Mike Gil, 2nd Bec Cummings

5. Business arising from last meeting

- Club applications for affiliation -

1) Ipswich Cavy Club

2) Sunshine Coast Cavy Club

Both Ipswich and Sunshine Coast Clubs where voted Yes for full affiliation by all delegates.

Peter Wright mentioned that he felt the South Queensland regions had reached saturation point and no more new clubs be allowed to form. Mike Gill mentioned that Judges were spread thin over the existing clubs.

6. Items for which due notice has been given

Proposals submitted by COBS

1) The QCC utilize any technology that is reasonably available to conduct Committee Meetings throughout the year. This could include, but is not limited to the use of email, teleconferencing or any other current or future technology. This would ensure that delegates throughout Queensland would be able to access, debate and vote at the meetings. The format and length of time each meeting is left open will be determined by the QCC Secretary and President. Each meeting to have a defined end time/date and any club delegate that has not voted by this time will be deemed to have abstained. Rationale: The QCC is made up of affiliates from around Queensland who should have the ability to access meetings equally to those affiliates that are based in Brisbane. Using new technology such as teleconferencing or emails would allow this.

PASSED

2) The minutes of all meetings to be released to the Secretaries of Affiliated Clubs within a period of 30 days from the date of the meeting. This includes the minutes of physical meetings and meetings using any technology. Rationale: There have been ongoing issues across different QCC Committees about the release of meeting minutes to affiliated clubs. There is currently no formal process in place regarding the procedure to release minutes to affiliates. COBS feels this would rectify and clarify this issue.

PASSED

3) The QCC adopt a set of procedures to ensure Constitutional and Rule changes are amended and released to all affiliates in a timely manner. COBS proposes that once the minutes have been sent out to those present at any meeting where changes are made that the changes are then made to the Constitution or Rules by the Secretary. The new Constitution/rules are then sent out to all Affiliate clubs and put on the QCC website within 60 days of the meeting being held. Rationale: There have been ongoing issues across different QCC Committees about the updating of the Constitution and or Rules. There is currently no formal process in place regarding and updates have not been occurring since at least 2009.

PASSED

4) All changes that have been made to the Constitution over the past four years need to be included in the Constitution in their original wording. If the clubs then want to make changes they need to do so through the means allowed by the Constitution. Rationale: A number of Constitutional changes have been made dating back to 2009, but an updated Constitution has not been released to the clubs. COBS would like to see these changes immediately included and the updated Constitution released to the affiliated clubs within 60 days of this AGM.

DEFEATED

5) COBS wants to reassert that the AGM be held the day before State Titles. This change was made at an AGM with good representation of all QLD clubs. As yet the AGM has not been held at the correct time. The idea of holding it the day before State Titles is that it would mean that there is a good chance of having delegates from as many Affiliate clubs present as possible. The ANCC does the same thing for the ADM prior to the National Show. Rationale: This Constitutional change was made in 2009 and has not yet been implemented. In fact in 2012 there was no AGM as all. It is hard to argue that something doesn't work when it hasn't been tried. As it was a Constitutional change it would require the majority consensus of all affiliates to reverse or change this decision.

WITHDRAWN

6) The QCC develop a pack for clubs wanting to affiliate. The QCC should also outline alternatives including (but not limited to) forming a branch of existing clubs to save on operating expenses. Rationale: There needs to be a pack with clearly set out guidelines with the rules and responsibilities of how to apply to become a probationary club. This should not be a word of mouth thing, but a formal process that is simple and easy to understand.

Carried with an amendment that a sub committee be formed to develop the pack. All clubs will be asked to forward names of those expressing interest in holding a position on the sub committee.

7) Once a club is accepted as a probationary club it will fall under the umbrella of the QCC for insurance purposes. This means the QCC will pay the insurance for all probationary clubs. For this reason probationary clubs will be required to submit member numbers and produce details of shows for the QCC to give to the ANCC for the calculation of insurance fees. Any probationary club failing to do so will NOT be insured under the ANCC insurance scheme and will be required to find its own public liability insurance. Rationale: Probationary clubs should not be required to pay their own insurance, but should come under the wing of the QCC.

DEFEATED

8) Change to the wording in the Constitution relating to membership clause 3.1. Currently reads: "Membership of the council shall be open to all Queensland based clubs interested in the aims of the council." Change to "Membership of the council shall be open to all Queensland based clubs interested in the aims of the council. This Membership will remain current upon receipt of an annual membership fee. The amount and due date of this fee will be determined at the AGM." Rationale: There is currently nothing in the Constitution that allows the QCC to collect affiliation fees from member clubs, this needs to be rectified as a matter of urgency. It is technically possible for a club to argue that the collection of any affiliation fee is "unconstitutional".

PASSED

9) Proposal from QCC

That the AGM be held on the 1st Saturday in May, committee positions to come into affect 1st July.
Rational: after discussions at the last committee meeting it was agreed that the AGM date of the day before the State Titles was just not achievable by most of the committee due to the importance of the State titles and preparations for them.

PASSED

8. General Business

- *Item for discussion from Cairns cavy Club*

To gain stud registration with the ANCC an applicant is required to be a financial member of a QCC registered club for a period of no less than three months and have attended no less than three shows; the application shall be submitted to the local Club Secretary for endorsement then returned to the applicant for submission to the ANCC.

Note 1 we propose that the ANCC make a change to the application form to allow an endorsement from the local club.

Note 2 the applicant is then responsible for submitting their form to the ANCC fully endorsed by the Club

Note 3 this would then negate the necessity for the ANCC Secretary to validate membership of the applicant to a local club.

Note 4 the local club would need to keep a register of endorsed applications.

Peter Wright is currently on the ANCC sub committee to investigate way to better the stud registration. It was agreed that we wait until the ANCC ADM meeting in August 2013 to see what eventuates.

- Bayside Cavy Club has decided to start a cavy registration system within its own club, to try and curb unethical breeding and sale practices of certain breeders.

- A QCC code of ethics to be written up for use by all clubs. A letter to be sent to all clubs with their input for the code to be discussed and written up at the next meeting.

- Peter Wright proposed 2 judges for 2014 State Titles, being Andy Lawrie and Deborah Lawrie. Mike Gill mentioned that all clubs should have a say in the election of judges. It was discussed at the last meeting that the Show secretary be responsible for all duties involving the running of the show.

- Jan Louttit mentioned an email was received from Val Howe regarding the State Titles. Val was unhappy about the running of the show and that Dennis was left to steward most of the show on his own due to David doing the canteen.

Peter Wright said he has spoken to Dennis in the morning who seemed to think he could manage with assistance from Peter. David took on the canteen as no one else wanted to. Melanie Barnes said no one can be blamed for lack of assistance as it is the State show all members of all clubs are expected to help out. Mike Gill said that in the past clubs worked together to run the show and one club be responsible for the running of the canteen. This should work on a rotating basis.

Proposal to be put forward at the next meeting.

9. Election of office bearers

Mike Gill handed the chair as returning officer.

PRESIDENT.
Stephen Robson

VICE PRESIDENT
Kathryn McKay

TREASURER
Jan Louttit

SECREATRY
Melanie Barnes

SHOW SECREATRY
Peter Wright

ASSISTANT SHOW SECREATRY
Donna Wright

PUBLICITY OFFICER
Rebecca Cummings

WEB MASTER
Kathryn McKay

QCC Delegates
Peter Wright, Veronica Micallef

Meeting closed 1:50pm